

ORDERING HOA MASTER POLICY CERTIFICATES OF INSURANCE

When an HOA resident, escrow company or lender requests a certificate of insurance, or just the policy declarations page (dec page), please provide them with the below contact information.

Email: service@kimbrell-insurance.com

or

Fax: (714) 418-5785

*****ALL PREVIOUS FAX NUMBERS AND EMAIL ADDRESS ARE NO LONGER BEING MONITORED. THE ONLY ONES IN USE ARE THE ONES STATED ABOVE*****

If you would like to assist us in the process, I have attached a dec page for your records. Feel free to give them a copy. You can also outline the requirements for the certificate should they ask;

- Vesting wording
- Resident's address
- Mortgagee clause
- Loan number

If you prefer not to do either, please just insure they use the provided contact information above.

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Thank You

Kimbrell Insurance Agency

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