



Landscape Request Form

Date: _____ Urgent Request Normal Request

Name: _____ Unit # _____

Phone # _____ E-mail _____

Address: _____

Description of Issue: _____

Location of Issue: _____

Desired Action: _____

Please send photos along with this request if available. If possible, please circle the location of the maintenance issue on the Oceana East 1 property map which can be found on the "Maps" section of the Oceana East 1 HOA website. Thank you!

*****Please return this form to the Mills Management Services, Inc., 1645 South Rancho Santa Fe Road, Ste. #208, San Marcos, CA 92078 or via e-mail to chris@millsmanagementservices.com*****



DO NOT COMPLETE – LANDSCAPE COMMITTEE ONLY

COMMITTEE COMMENTS: DATE RECEIVED: _____

_____ APPROVAL WITHOUT CONDITION OR RESTRICTION
_____ CONDITIONAL APPROVAL: _____

_____ DISAPPROVAL: _____

COMMITTEE SIGNATURES:

BY: _____ DATE: _____

BY: _____ DATE: _____